

## Local Land Charges Register and Planning Register

The Local Land Charges register and the Planning Register run independent of each other and **do not** provide advice on planning matters.

If you need advice on a planning matter, you will need to speak to the **Duty Planner** (020 8356 8062), email [planning@hackney.gov.uk](mailto:planning@hackney.gov.uk) or write to Hackney Planning Service, 2 Hillman Street, London E8 1FB

### Local Land Charges Register

<b>Function</b>	This is a statutory function within the Regeneration and Planning Division, providing property information for the purpose of buying and selling houses and land.
<b>What we offer</b>	Processing Local Land Charge searches and providing on request if available copies of charges that appear within the register. Local Land Charges will endeavour to advise on the implications of charges.
<b>What is a charge or burden?</b>	<p>A charge is a burden upon the land. From a planning perspective this burden may relate to:</p> <ul style="list-style-type: none"><li>• A conditional planning permission;</li><li>• Conservation area and/ or listed building consent;</li><li>• Enforcement action;</li><li>• Section 106 agreements;</li><li>• Restrictive covenants;</li><li>• Tree preservation orders; or</li><li>• Compulsory purchase orders</li></ul> <p>A burden may also be of an Environmental Health, Highways or Housing in nature originating from other council departments or from government bodies and public utility organisations.</p>
<b>Personal search</b>	A personal search is a search in the register personally carried out by an individual. A prior appointment is required, usually next day at the earliest, with the councils Service Centre - Tel: 020 8356 8295.
<b>Copies of Documents</b>	Copies of documents may be available upon request. Although the local land charges section often keep records of charge documents, the originating authority/Department of the charge should be contacted for copies in the first instance.

### Planning Register

<b>Function</b>	This is a statutory function of the local planning authority.
<b>Information available</b>	<p>Planning register provide copies of the following (current or decided):</p> <ul style="list-style-type: none"><li>• All types of applications for planning permission such as planning decisions, conservation area/ listed building consent, consent to display an advertisement, certificates of lawfulness and tree preservation orders;</li><li>• Enforcement information such as planning contravention notices, breach of condition notices, enforcement notices and stop notices;</li><li>• Listed building repairs notices;</li><li>• Directions restricting permitted development;</li><li>• Provide information on permitted use of properties;</li><li>• Proceedings for breach of a statutory planning agreement;</li><li>• Building preservation notices;</li><li>• Orders revoking or modifying a planning or discontinuing an existing planning use;</li><li>• Appeal decisions;</li><li>• Legal agreements;</li><li>• Unitary development plan/local development framework;</li><li>• Planning weekly lists; and</li><li>• Committee reports.</li></ul>
<b>How to request documents</b>	All requests should be in writing, with an undertaking to pay for copying fees.
<b>Timing</b>	Written requests for information will usually be responded to within 10 working days of receipt.
<b>Viewing Documents</b>	If you wish to visit the Council's offices to view the above documents, a prior booking of the next available appointment (usually 48 hours at the earliest) with Planning Register is required. (Tel: 020 8356 3000).
<b>Copies of Documents</b>	Copies of documents are available on request.

### Local Land Charges

Pre-payment for all searches is required.

### Type of Search (Official applications)

- Full search (LLC 1 + CON 29 (R) enquiries)
- Register search (excluding CON 29 (R) enquiries)
- Optional enquiry (CON 29 (O) enquiries)
- Additional parcel of land (with full search)

### Personal Search

- Full search (LLC 1 + CON 29 (R) enquiries)
- Additional parcel of land (with full search)
- Register search only
- Register search only – (with additional parcel of land)
- Cost of documents the same as Planning Registry.

### Planning Registry Fees

Undertaking required for invoiced requisitions

A minimum cost of £5.00 per document or the charges stated below (whichever is greater) will apply to any photocopying.

Document	Cost Per Page
A4 page	£1
A3 page	£2
A1 page	£15
A0 page	£20

### Weekly List/Planning Update Subscription Fees

Group	Per Yearly Cost	Annual Copy
Residents	£100	£5
Non-residents	£300	£10
Hackney Society and CAAC (Conservation Area Advisory Committees)	Free	Free

\* The weekly list and planning update is available free of cost from the Council's planning website. [www.hackney.gov.uk/planning](http://www.hackney.gov.uk/planning)

### Questions

Please contact either Service if you have any queries about the information provided in this document, or have any further questions.

### Planning Register:

Telephone: 020 8356 8062

Email: [planning@hackney.gov.uk](mailto:planning@hackney.gov.uk)

Post: Hackney Planning Service  
2 Hillman Street  
London  
E8 1FB

### Local Land Charges:

Telephone: 020 8356 8295

Email: [Landcharges@hackney.gov.uk](mailto:Landcharges@hackney.gov.uk)

Post: Hackney Land Charges Service  
2 Hillman Street  
London  
E8 1FB

DX: 124200  
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