

# Application for a Companion Badge

Please return this completed form for: London Borough of Hackney, PO BOX 39054, London, E8 1WS

## Part 1. Applicant details (IN BLOCK CAPITALS)

Title (Mr/Mrs/Ms/Miss/other):

First name:

Surname:

Address:

Postcode:

Telephone:

Mobile:

Email address:

## Part 2. Details of vehicle owned or kept by applicant

Vehicle registration number:

Engine size:

CC

## Part 3. Blue badge details

Blue Badge Serial number:

Blue Badge expiry date: DD /MM /YY

## Supporting Documents required

- 1. Proof of Blue Badge**, a photocopy of both sides of the blue badge showing the name as provided in Part 1.
- 2. As proof of residency**, a photocopy of any of the following showing your name and address as provided in Part 1.

- Public utility bill issued within the last three months (gas, electric, water, land line phone) mobile phone bills not accepted.
- Rent book
- Council tax statement (for the current financial year)
- Bank statement issued within the last three months (current or savings account)
- For new residents, a legally drawn letter from the landlord or estate agent valid for the full life of the permit (hand written documents will not be accepted) OR solicitors letter confirming completion.

**Please note that Driving Licences are not acceptable.**

**OFFICE USE ONLY**

Permit No:

CPZ Zone:

# Application for a Companion Badge

## Supporting documents

3. As proof of vehicle ownership, a photocopy of both the vehicle registration document (V5C) AND Insurance Certificate, both documents showing your name and address as provided in part 1. Unless one of the following:
- A. Hired vehicle:** The hiring or leasing agreement showing your name and address as provided in Part 1.
  - B. Newly purchased vehicle:** New keepers supplement (V5C/2) showing your name and address as provided in part 1 (only one 3 month permit will be issued, after which you must produce other forms of proof).
  - C. Blue badge holder is a passenger:** The vehicle owner will need to provide both vehicle registration document (V5C) and Insurance certificate, both documents showing address as provided in Part 1. If address is different then the Blue Badge holder will also need to provide a doctors letter indicating that the vehicle owner is a sole carer.

## Part 4. Declaration, to be signed by all applicants

1. I hereby certify that I reside at the address shown in part 1 for five or more nights a week and hold a valid Blue badge and wish to apply for one Companion badge in respect of the vehicle specified in part 2 of the application.
2. I shall immediately surrender the Companion badge to the Council in the event of any of the following circumstances occurring:
  - A. I cease to reside in the parking zone for which the permit has been issued.
  - B. I have sold/disposed of the vehicle shown on the permit
  - C. The Council withdraws the Companion badge or it ceases to be valid for any other reason.
3. I confirm that I have read and understood all the terms of use shown on this form.
4. I understand that my permit will be invalid in the case that the terms of use are breached and my vehicle will be subject to enforcement.
5. I understand that you may use the information provided on this form in line with Data Protection Act 1998, and that it may be passed to other Council departments, the DVLA or any other bodies to help prevent and detect fraud.
6. I understand that the Companion Badge can only be used to park if I (the Blue badge holder) am driving, or if I am a passenger in the vehicle. A friend or relative cannot use the badge if I am not a passenger in the car. This is misuse of the badge and can carry a fine of up to £1000 or in some cases, more serious punishment, it is my responsibility to make sure my badge is not misused.
7. I declare that all the information I have given in this application is correct.

The responsibility to renew a permit rests with the applicant. Failure to enclose the required documents will delay your application. A false statement may render an applicant liable to prosecution.

Signature

Date:     /     /

It is an offence under the vehicle (excise) Act 1962 (section 7) to park or keep any mechanically propelled vehicle on a public road if the vehicle is unlicensed, and it is an offence under the Road Vehicles (Registration and Licensing) Regulations 1964 (section 20) to keep such a vehicle on a public road if the licence is not displayed in the vehicle.

# Application for a Companion Badge

## Terms of use for a companion badge (continued)

### 1. Your entitlement to a Companion Badge

- Your permanent address is within the London Borough of Hackney
- That you hold a valid Hackney Blue badge
- Each Blue badge holder is entitled to one companion badge only
- The vehicle can be a passenger vehicle or a goods vehicle. The overall height must not exceed 2.27m, the length must not exceed 5.25m and the un-laden weight limit must not exceed 3.5T.

### 2. Where and how to use the companion badge

- A Companion Badge does not guarantee a parking space
- A Companion Badge enables the holder to park within their home zone in a resident permit holder bay and permit holder only bays without having to display the clock. You can also park in shared use bays (combined pay and display and permit holder bays) in your home zone but a clock will have to be displayed when parking in this type of bay outside your home zone.
- A Companion Badge enables the holder to park with a clock within the borough of Hackney in on-street pay and display bays, disabled bays (no clock needed in home CPZ) and single and double yellow lines (maximum three hours).
- You must display a valid tax disc at all times.
- The vehicle must park entirely within the bay markings
- Companion badges are not valid for parking in business permit bays, housing estates or car parks.
- Companion badges are not valid for parking in suspended bays.
- Companion badges are not valid for parking on red routes.
- Companion Badges must be clearly displayed on your vehicle's front windscreen along with the clock in order for the details to be easily read.
- Companion badges are only valid for the vehicle's registration stated on the application form and on the permit.
- Companion badges are not required for motorcycles, which can park free of charge in permit and shared use bays, if parked at the end of the bay and perpendicular to the kerb.

### 3. What happens if any Companion badge is stolen?

We will replace it free of charge if you provide us with a valid crime reference number or crime report.

### 4. What happens if I change my vehicle?

You will need to complete the replacement permit application form; this is available on our website at [www.hackney.gov.uk/parking](http://www.hackney.gov.uk/parking), and the Hackney Service Centre on 020 8356 8877. There is an administrative charge of £10.

### 5. What happens if I move house?

If the Companion Badge holder moves out of the zone / borough then the companion badge must be returned.

If the companion badge holder moves from one CPZ within the borough to another then they can apply for a zone transfer. There is a £10 fee for this service.

# Application for a Companion Badge

## Terms of use for a companion badge (continued)

### 6. Suspensions

Your permit is not valid in suspended bays. This will result in a parking ticket being issued and your vehicle maybe relocated or removed to the car pound. Please check the signs carefully for the times when the suspension is enforced.

### 7. Preventing Fraud

The Council considers fraud and attempted fraud to be extremely serious matters and will not hesitate to take preventative, remedial or punitive actions against any person or organisation suspected of fraud or attempted fraud. Permits remain the property of the Council and the Council reserves the right to withdraw any permit without giving prior notice or reason – and your vehicle may be issued with a penalty charge notice or removed.

Type of Bay	Can Companion Badge be used to park there?	When do you need to display the 'clock'?
<b>Resident Permit Holder Only Bays</b>	✓ Only in home CPZ	'Clock' NOT required
<b>Permit Holder Only Bays</b>		
<b>Shared Use Bays</b> (combined Pay and Display and Permit Holder Bays)	✓	Outside the CPZ you live in
<b>Disabled People's Bays</b>	✓	Outside the CPZ you live in <b>OR</b> if there is a time limit
<b>Pay &amp; Display Bays</b> on the street	✓	'Clock' required at all times
<b>Single and Double Yellow Lines</b> (where allowed*)	✓ for up to three hours	'Clock' required at all times
<b>Business Bays, Doctors Bays, Car Club Bays, Red Routes, Suspended Bays</b>	✗	N/A
<b>Housing Estates</b>	Please contact estates directly to find out where you can park.	

