

**COMMUNITY SERVICES DIRECTORATE
PARKS SERVICES**

Hackney Parks Forum Liaison Meeting

7th May 2010

Present:

Amy Erickson	AE	Hackney Parks Forum
Brian Weller	BW	Hackney Parks Forum
Mike Martin	MM	Hackney Parks Forum
David Rees	DR	Hackney Parks Forum
Sam Parry (Chair)	SP	Parks Development Manager

Apologies: RM, JW, IR, LM, AC

Minute Taker	Sam Parry
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Item		Action
1	Minutes of Last Meeting & Matters Arising	JW
	? AE wanted to know what meeting JW was at, and why HPF weren't informed	
	? HPF asked why Hilary wasn't present to take minutes. JW to ensure Hilary is present at the next meeting	JW
	? BW referred to the minute protocol, indicating that a final version of minutes had not been circulated.	SP
	? JW to circulate final draft of Events Procedure now that purdah is over	JW
	? AE stated that exchange land is needed for travellers at Hackney Marshes, even if it was not previously promised	JW
	? BW stated that Bruce Irving had told him as Millfields User Group Secretary not to take notice of detailed Master Plan costings in Quantity Surveyor's Report. SP to clarify	SP
	Millfields – HPF requested that when masterplanning exercises are undertaken, parks staff are consulted from the beginning. DR said he believed that faults in recent projects were more often due to poor project planning and internal information-sharing in Parks rather than failure of consultants, and questioned why project managers were situated in Finance department	SP

	<p>Protocols outside the HPF meeting, potentially meeting HCVS and LBH Compact representatives, in time to consider final drafts at June 11 meeting.</p>	
4 & 5	<p>User Group Survey Report/ Review the past year of Development Officers</p> <ul style="list-style-type: none"> ? HPF stated that another review of how Development Officers work with UGs would be useful, as that seemed to be implied on the final page of the 2009 report. SP agreed ? AE stated that she didn't believe 3 priorities work ? AE requested a draft list of questions to be covered by review by next Liaison meeting 	<p>SP</p> <p>SP</p>
6	<p>Parks Funding Review to scrutiny committee</p> <ul style="list-style-type: none"> ? HPF believed that there would be another Scrutiny Committee meeting to address progress against actions. SP clarified that this would not be happening. ? SP reiterated that JW was undertaking a review into the restructure. AE requested that this review includes a review into support for HPF ? AE requested a breakdown of the parks budget 	<p>JW</p> <p>JW</p>
7	<p>Project Updates</p> <ul style="list-style-type: none"> ? Mabley Green - Adizone to be installed. Decision made at Hackney Marshes Project Board, and approved by the Mayor. HPF stated that they did not know there was a Hackney Marshes Project Board, and stated their dismay at the decision because running costs now come out of LBH budget. HPF to express concern to Nicola Baker ? Hackney Marshes – cricket work starting 2nd June. Cowbridge and E/S Bridge out to tender for designers. ELCRP moving temporarily whilst new location in depot is constructed. ? AE asked whether a permanent home would be found for NLMCC, arising from discussion at hustings with Jules Pipe ? Clissold Park – on target ? Signage – City ID appointed to renew signage. AE expressed problem with clutter. DR expressed desire to retain variety of design to reflect the individuality of sites and to avoid over-strong branding. BW asked whether review would include Notice Boards. HPF to be consulted by City ID ? Hoxton and Shoreditch Park – out to tender for architect ? Springfield – glasshouse progressing well. JW meeting English Heritage on Tuesday. Play Area due to be open Tuesday. AE asked when next steering group meeting is ? Stonebridge Park – play area nearly complete. Consultation 	<p>HPF</p> <p>JW</p> <p>JW</p> <p>JW/BI</p> <p>SP</p>

	<p>on masterplan to begin imminently.</p> <p>? Clapton Common – consultation coming up [1 Jun]. AE raised concerns that Clapton Common play consultation has not been advertised, requested that Erect Architecture contact AE directly. [done]</p> <p>? Hackney Downs play area – on track</p> <p>? Cafes – Food Service Associates have been appointed to manage catering services procurement in Clissold Park, Dalston Library, St Johns Churchyard and Hackney Marshes. HPF pointed out the opportunity for a small enterprise to take on the proposed Millfields cafe and develop a customer base, and that the choice of operator would feed back into the design, which should be low cost and capable of extension. SP said that this cafe would likely not be ready until after the other cafes were open.</p> <p>? London Fields – MM asked when MUGA would be installed</p>	<p>JW</p> <p>JW</p>
8	<p>Planning issues update</p> <p>? Graham Loveland will be responding in writing to AE’s concerns over lack of notice to UGs [has responded only over specific issue of Spring Hill as of 17 May]</p>	
9	<p>Complaints</p> <p>? SP arranging summaries with the Corporate Complaints Team. In the meantime, main complaints received in April concern early closing of Clissold Park, Play facilities in Butterfield Green and litter/toilets/overuse of London Fields. SP leading a review, and due to meet MM on 13/5/10</p>	<p>SP</p>
10	<p>PCT parks non-use survey</p> <p>? JW will email a copy to AE</p>	<p>JW</p>
11	<p>AOB</p> <p>? SP will speak to Grant Officers to determine whether the Council Grant Process is likely to award any funding to HPF</p>	<p>SP</p>
	<p>Date of next meeting</p> <p>? To remain as previously agreed</p> <p>? 11th June 2010 – 9.00am</p> <p>? 10th September 2010 – 9.00am</p> <p>? 12th November 2010 – 9.00am</p>	