

# Application for All Zones Parking Permit

OFFICE USE  
ONLY

Permit No.

CPZ Zone

Please return this form to:  
Hackney Parking Services, 2 Hillman Street, London E8 1FB.

## Part 1. Particulars of applicant (IN BLOCK CAPITALS)

I. Title (Mr/Mrs/Ms/other) First name

Surname

Name of Business

Business Address

Postcode

Telephone no

## Part 2. Particulars of vehicle to be used by applicant

2. Vehicle registration no (maximum 3 vehicles per permit)

Engine Size

 cc cc cc

## Part 3. Payment details

I enclose cheque/postal order payable to London Borough of Hackney

Amount £1700

Payment by Credit/Debit Card: Card type (Amex not accepted)

Credit/Debit card no.

Valid from

Expiry date

Issue No (if applicable)

Name of cardholder and address if different to Part 1

### Supporting documents required

- A letter on company headed paper.

### AND

- Vehicle Registration Document (V5C) AND the insurance certificate. UNLESS one of the following:
  - a) Hired vehicle - The hiring or leasing agreement showing the name of applicant OR business as provided in Part I.
  - b) Newly Purchased vehicle – New keepers supplement (V5C/2) showing the name of applicant OR business as provided in Part I.

### Part 4. Declaration, to be signed by all applicants

- (a) I hereby certify that the address shown at Part I is the business address of the company to which the permit will be issued.
- (b) I confirm that the company to which the permit will be issued keeps and uses the vehicle(s) with the registration number(s) stated on this form and that they conform to the height, length and weight restriction.
- (c) I shall immediately surrender the Permit to the Council in the event of any of the following circumstances occurring:
  - (i) I have sold/disposed of the vehicle shown on the Permit.
  - (ii) The Council withdraws the Permit or it ceases to be valid for any other reason.
- (d) I confirm that I have read and understood all the terms of use shown on this form.
- (e) I understand that my permit will be invalid in the case that the terms of use are breached and my vehicle will be subject to enforcement.
- (f) I understand that you may use the information provided on this form in line with the Data Protection Act 1998, and that it may be passed to other Council departments, the DVLA or any other bodies to help prevent and detect fraud.
- (g) I declare that all the information I have given in this application is correct.

### The responsibility to renew a permit rests with the applicant.

**Please note: Failure to enclose the required documents will delay your application.  
A false statement may render an applicant liable to prosecution.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

### 1. Your entitlement to an All Zones permit

- As of the 1<sup>st</sup> July 07 All Zones permits can have a maximum of 3 vehicle registration numbers per permit, which will minimise any risk of theft. If more than one vehicle registration is to be placed on the permit, the registered owner of each vehicle (if not the same) will need to prove that they consent to the use of the vehicle in the specified manner. Please make sure you give the full registration in the box provided.
- If a valid tax disc is not displayed along with the permit, this invalidates the permit and as such a penalty charge notice may be issued.
- The vehicle can be a passenger vehicle or a goods vehicle (the overall height must not exceed 2.27 m and the un-laden weight limit must not exceed 3.5T).
- Permits remain the property of the Council and the Council reserves the right to withdraw any permit without giving prior notice or reason.

### 2. Where and how to use the permit

- An All Zone permit enables the holder to park in any vacant Hackney on street business permit holder's bays, shared use or general use permit bays. The restricted hours will be displayed at the entry points to the zone and in some cases on signs adjacent to the bays, bays may occasionally be suspended so you cannot use them.
- A permit does not guarantee a parking space.
- Vehicles must park entirely within the bay markings.
- All Zone permits are not valid for parking on yellow lines, housing estates, private land or in pay & display bays, disabled badge holders bays or doctor's bays.
- All Zone permits are not valid for parking in suspended bays.
- All Zone permit must be clearly displayed on your vehicle's front windscreen in order for the details to be easily read.
- All Zone permits are only valid for the vehicle registration number(s) stated on the application form and on the permit, maximum 3 vehicles per permit.
- Permits are non transferable.
- All Zones permit is not required for motorcycles, which can park free of charge in permit and shared use bays, if parked at the end of the bay perpendicular to the kerb.

### 3. All Zone permit charges: £1700 per year

### 4. What happens if I lose my permit?

If you lose or damage your permit it would not be replaced – you would have to purchase a new one at full price.

### 5. What happens if my permit is stolen?

We will replace it free of charge if you provide us with a valid crime reference number or crime report.

### 6. What happens if I change my vehicle?

You will need to complete the Replacement Permit Application form; this is available on our website ([www.hackney.gov.uk/parking](http://www.hackney.gov.uk/parking)), the Parking Shop 2 Hillman Street, London E8 1FB, and the Hackney Service Centre on tel. 020 8356 8877. There is an administration charge of £10.

### 7. Refunds

Refunds are payable for each full calendar month remaining on the permit from the date we receive your refund request. There must be a minimum of 3 months remaining on the permit. There is an administration charge of £10 to process a refund request.

If we have to cancel your permit because of fraud or misuse then you will not be eligible for a refund.

## **8. Suspensions**

Your permit is not valid in suspended bays. The Council or the Police can suspend a resident's parking bay. Signs indicating this are placed in or adjacent to the bay, or over the parking bay sign. Warning signs will be erected at least 3 days prior to the suspension; the Council will endeavour to notify residents in the street by post in advance of the suspension.

Nevertheless, permit holders should ensure that their vehicle is legally parked at all times. If not a vehicle may receive a Penalty Charge Notice (PCN) and may be removed.

If you leave your vehicle unattended (for example to go on holiday), you should endeavour to make arrangements for the possibility that the bay may be suspended in your absence.

## **9. Preventing Fraud**

The Council considers fraud and attempted fraud to be extremely serious matters and will not hesitate to take preventative, remedial or punitive actions against any person or organisation suspected of fraud or attempted fraud. Permits remain the property of the Council and the Council reserves the right to withdraw any permit without giving prior notice or reason – and you may be issued a penalty charge notice, clamped or removed. Examples of circumstances when this may happen include if you do not display a valid tax disc or if you persistently ignore penalty charge notices.