Financial Terms and Payment process for the provision of GUM services to residents of the London Borough of Hackney

| Period covered: | 1st April 2016 to 31st March 2017 |
| Officer contact | Beverley.Health@hackney.gov.uk |
| CSU Office contact | Pat.Howley@nelcsu.nhs.uk |
| Backing data contact | NELCSU.ASH-SH@nhs.net |
| Wards affected | All wards |

1) 2012/13 PBR tariff discounted by 15%; no MFF will be paid

2) First Attendance multi-professional= £125; (Only applicable in exceptional circumstances) First Attendance single professional= £113.05; Follow Up Attendance multi-professional or single professional= £69.70

3) CQUIN not applicable

4) Activity level cap before marginal rate is 100% of 2015/16 activity

5) Activity baseline agreed as 15/16 month 8 freeze projected for full year

6) Marginal rate of 50% of 2012/13 tariff (no MFF will be paid) for any activity above 2015/16 levels

7) Providers are required to report activity data to Pathway Analytics and GUMCAD within agreed timescales

8) First to follow up attendance ratios need to be monitored and reported with accompanying explanatory narrative

9) Providers with annual activity in excess of £100,000 will be required to provide a summary report of activity and outcomes (without any patient identifiable information) for Hackney by the nine protected characteristics

10) Requests for payment must follow payment mechanism as detailed on the supplier’s information website and fully supply requested backing data- failure to do so will lead to a rejection of invoices.

11) Any correspondence relating to invoices must confirm the following:-

   i) if the invoices total more than £1000. per annum the provider must be registered with Hackney Council as a supplier
ii) supporting backing data has been sent to NELCSU.ASH-SH@nhs.net

iii) prices are in accordance with London Borough of Hackney prevailing terms for the relevant year ie 2014/15 or 2015/16 or 2016/17

iv) PO number was quoted on the invoice

v) Invoice was sent to London Borough of Hackney, LBH Payments Team, PO Box 494, Norwich, CW9 9AZ; or as a PDF to hackneyinvoice@bacs.basware.com

Failure to confirm i-v) will result in a standard response requesting necessary steps are taken in relation to published terms.